

CABINET

Corporate Performance Monitoring 2013/14

03 September 2013

Report of Chief Officer (Governance) and Chief Officer (Resources)

PURPOSE OF REPORT				
To present the corporate performance and financial monitoring reports at Quarter 1 of the 2013/14 performance monitoring cycle				
Key Decision		Non-Key Decision	Officer Referral	X
Date Included in Forthcoming Key Decision notice			n/a	
This report is public				

RECOMMENDATIONS

- (1) That Cabinet considers this report and makes any comments or recommendations as appropriate.

1.0 CORPORATE PERFORMANCE MONITORING 2013/14 – QUARTER 1

- 1.1 The full Corporate Plan Performance Review Report is attached as **Appendix A**. This report provides a summary of overall performance, across all services and portfolios, in relation the Council's Corporate Plan for Q 1 of the current year, 2013 to 2014.
- 1.2 At Quarter 1, no Corporate Plan success measures have a **Red** status.
- 1.3 Throughout the report commentary provided by officers responsible for each success measure highlight achievements, adds contextual information, identifies issues and outlines actions being taken / planned to get performance back on track.
- 1.4 Attached as **Appendix B** is the Corporate Plan Quarterly Trend Report. This report sets out, at a high level, the **actual** quarterly performance of each Corporate Plan success measure since Quarter2 2012/13 when the performance management information system, CorVu went live. Commentary on the reasons for variances is provided.
- 1.5 From Quarter 2 of the current year, data input / information will provide year-on-year (as well as quarter-by-quarter) trending comparisons / benchmarking affording more insight on overall performance and informing efficient and effective decisions.
- 1.6 The Corporate Financial Monitoring report for Quarter 1 is attached as **Appendix C**. This shows that in simple terms there is an underspending of £152K in respect of the General Fund, which is projected to increase to £239K by the end of the year. For the Housing Revenue Account, there is currently an overspending of £55K which is forecast to increase to £90K by the end of the year. Actions are already planned in connection with the areas of overspending.

- 1.7 The Financial Monitoring report has been changed slightly to include new sections on Future Years Savings Requirements, the General Fund Unallocated Balance and Exceptions to Tenders Awards. In addition, more analysis is provided on Council Housing Rent Arrears and Collection Fund Monitoring. The content and form will continue to evolve as the year progresses.
- 1.8 The Quarter 1 monitoring report also includes the latest position with regards to treasury management activities, and this is included at **Appendix D**.
- 1.9 Finally, a quarterly update regarding the property portfolio is provided for the first time at **Appendix E**, in line with earlier Cabinet resolutions. The content of this will also be developed over the course of the year.

<p>CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)</p> <p>None arising from this report</p>	
<p>LEGAL IMPLICATIONS</p> <p>None directly arising from this report</p>	
<p>FINANCIAL IMPLICATIONS</p> <p>None directly arising from this report</p>	
<p>OTHER RESOURCE IMPLICATIONS: Human Resources / Information Services / Property / Open Spaces: None directly arising from this report</p>	
<p>SECTION 151 OFFICER'S COMMENTS</p> <p>The Section 151 officer has been consulted and has no further comments.</p>	
<p>MONITORING OFFICER'S COMMENTS</p> <p>The Monitoring officer has been consulted and has no further comments.</p>	
<p>BACKGROUND PAPERS</p> <p>none</p>	<p>Contact Officer: Performance – Anne Marie Harrison, Assistant Head (Partnerships); Finance – Andrew Clark, Financial Services Manager Telephone: 01524 582018 / 582138 E-mail: amharrison@lancaster.gov.uk / aclarke@lancaster.gov.uk Ref: Performance Review Cycle 2013/14 Qtr 1</p>